Shikshan Prasarak Sanstha's

SHRI. OMKARNATH MALPANI LAW COLLEGE

SANGAMNER - 422 605, DIST. AHMEDNAGAR (M.S.) INDIA

NAAC Accredited 'B' Grade   **AISHE Code: C-41528**

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🌐 www.omlawcollege.edu.in   **Principal**

Id. No. : PU/AN/LAW/55/(1998) College Code : 0368   Mobile : 8275929970

Ref. No. SPS/OMLC/   /20   Date: /   /20

E-Governance Policy of Shri. Omkarnath Malpani Law College

College governance has adopted E-governance in all areas of operations like planning and development, accounts, administration, communication, admissions, feedback, library, teaching-learning. College has made financial provisions for its upgradation and maintenance. There are certain standard operating procedures and policies in practice to successfully implement E-governance in all areas of operations,

❖ **Objectives:**

➢ Implementation of E-governance in various operations of the institution

➢ To achieve transparency, accountability and work efficiency in functioning of the college.

➢ Providing easy access to information and facilitating online communication between various sections of institution.

➢ Making information visible to society.

➢ Make all operations user friendly to avoid barriers.

❖ **Policy Statement:**

To implement e-governance in all possible fields of operations such as planning and development, accounts, administration, communications, admissions, feedback, library, teaching-learning etc.

❖ **Following efforts are taken so far in implementation of e-governance**

1. Website:

Parent institute Shikshan Prasarak Sanstha is the apex decision making authority in the matters of planning and development. Major plans regarding college administrations, financial

dealings, decisions incorporated through annual and general meetings are conveyed by management through email and others circulars.

The college website https://omlawcollege.edu.in/ works as information centre. An external service provider for the development of website is appointed. There is a functional website committee in the college. It looks after regular operations, upgradation and smooth functioning of college website.

2. Admission:

College has implemented online admission process for all its programmes. For online admission Process College uses Vriddhi software. This software is maintained regularly through an AMC. It is renewed every year.

3. Finance and Accounts:

Accounts section of the college uses Perfect software. All account related entries are maintained in this offline software. For smooth operations of these portal college has 100 mbps bandwidth connection.
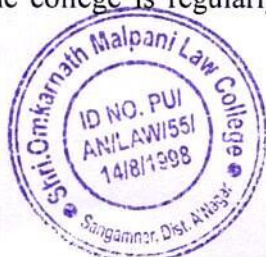
4. Examination:

Most of the issues related to examination are managed by the affiliating university. However, at college level, task such as filling of examination forms is done through Vriddhi software.
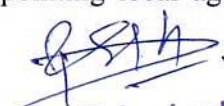
5. Library:

College library is fully automated. All operations of library such as book issuance, return, cataloguing is done through softwares such as OPAC / WEBOPAC. The College library's implementation of an integrated library management system (ILMS) highlights our commitment to efficient service delivery. Library has also subscribed to E-Resources such as N-List, E-Shodhsindhu, Shodhganga, Inflibnet

❖ ICT infrastructure of the College:

College frequently updates its IT infrastructure. It is done on the basis of availability of funds. It ensures that there is sufficient number of computers for academic purposes. College has policy to provide every necessary IT infrastructure to all departments in the college. The IT infrastructure of the college is regularly maintained by appointing local agencies and persons when need be.

Principal
S.P. Sanstha's
Shri.Omkarnath Malpani Law College
Sangamner (M.S.) India Pin-422 605